

How To Set-up Your Mobile Directory:

(The first time only)

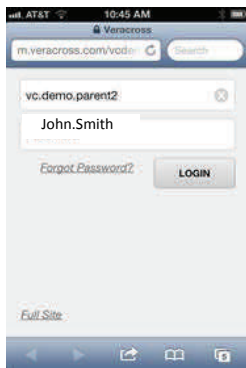
This year we are offering a mobile phone directory to our parent body and faculty. The directory provides access to the Veracross directory data from most cellphones using the Parent Portal. The application is easy to install and provides secure access to all directory information. We will still create a simple paper directory, and print a small number, for those that prefer a paper version. By not printing the large directory we save time and money, reduce waste, and provide parents with timely access to up-to-date accurate information.

iPhone Users:

Step #1: Website: portals.veracross.com/portland

Step #2: Login Page:

Type in: Parent Portal **User Name** and **Password**

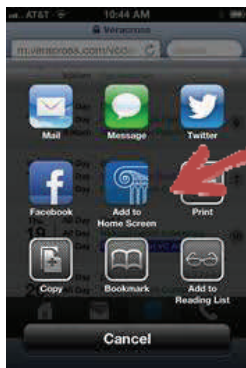


Step #3: To save it to Your home screen:

Click on the "Send to" button:



Click on the "Add to Home Screen" button:



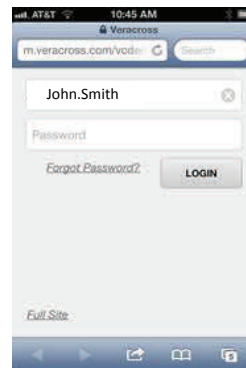
That's it!

Other Smart Phone Users:

Step #1: Website: portals.veracross.com/portland

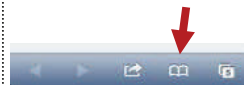
Step #2: Login Page:

Type in: Parent Portal **User Name** and **Password**



Step #3: Bookmark it:

Click on the "Bookmark" button:

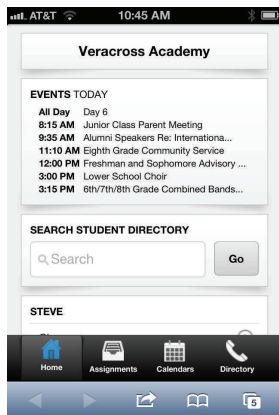


That's it!

Basic Mobile Directory Information:

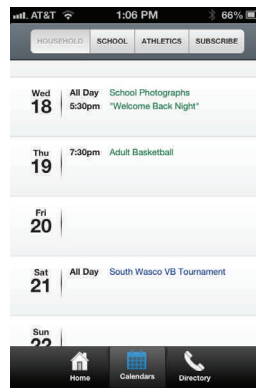
Home Screen:

(Has each of your children Listed)

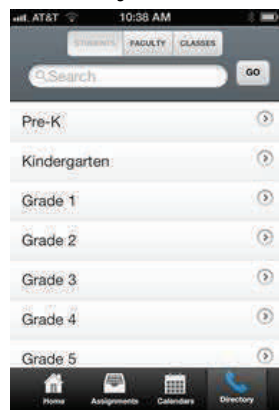


Calendars:

Household Calendar View:



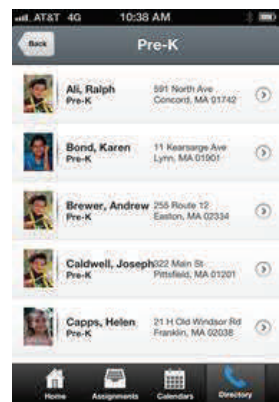
Directory Home Screen:



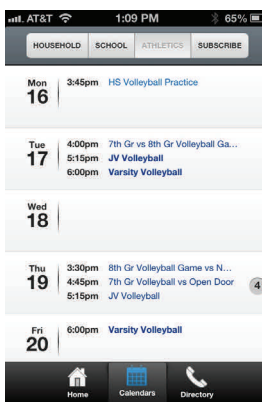
School Calendar View:



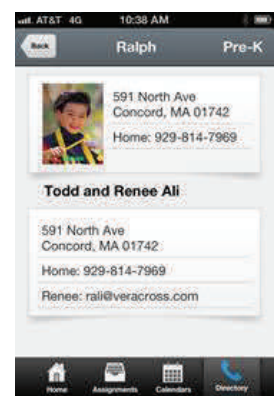
Individual Grade Listing :



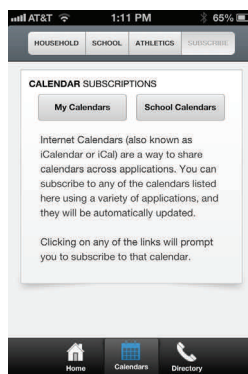
Athletic Calendar View:



Specific Child's Info:



Subscriptions:



Provides options to add calendar items to your mobile calendar.

When you subscribe to a calendar item, it should automatically appear in your mobile calendar.

If you want to unsubscribe, you can do so within your mobile calendar.

(It lists all information that each parent has ok'd to publish)