

EST 1982

PORTLAND WALDORF  
SCHOOL



# PWS Aftercare Registration

## October 2017

Child's name \_\_\_\_\_

Sibling of \_\_\_\_\_

Parent's names \_\_\_\_\_

Teacher's name \_\_\_\_\_

Kinder Class Name \_\_\_\_\_

Grade \_\_\_\_\_

Please complete a separate form for each child attending aftercare. Indicate inside the box the time you expect to pick up your child each day. Return the completed form to the office by **Sept 29th**. Refer to the back of this form for rates, rules, and policies.

**PLEASE NOTE that the aftercare rate has changed to \$7/hr.**

**Aftercare rate is \$7/hr.**

To simplify calculation, please write the pick-up time for each day of aftercare and the total hours your child will attend.

Example: 3:00 (1.5 hrs)

CRICKET CARE

Pre-K & Kindergarten dismissal is 1:00pm every day.

GRASSHOPPER GROVE

Grade 1 dismissal is 1:30pm every day.  
Grade 2 dismissal is 3:00pm M, T, W and 1:30pm Th & F.  
Grade 3-5 dismissal is 3:00pm M, T, W, &F and 1:30pm on Th.

**Contact Info:**

Early Childhood Cricket Care

Amanda Leonard & Bella Roper  
503-654-2200 x475  
Emergency #: 503-729-7270

Grades Grasshopper Grove

Lydia Hoffman & Thiago Millones  
503-654-2200 x421  
Emergency #: 503-680-0714

School Address

2300 SE Harrison Street  
Milwaukie, OR 97222  
503-654-2200

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

# AFTERCARE RULES AND POLICIES

Aftercare is available at PWS on most days school is in session. It is not available on the day before winter break or the last day of school. The location for the 1<sup>st</sup> through 8<sup>th</sup> grade Grasshopper Grove aftercare program is in the Charles Forster Aftercare Room in the north wing of the basement. The Early Childhood Cricket Care aftercare program will be held in a designated Kindergarten Room. Monthly aftercare registration forms are available in the school office, on our website or from any of our aftercare providers. *Monthly deadlines will fall on or near the last Friday of each month.* The Early Childhood aftercare program begins at 1:00 pm and ends at 5:30 pm. In order to not disrupt rest time, providers prefer that children in the Early Childhood aftercare not be picked up between 2:00 and 2:45 pm. Both aftercare programs operate until 5:30 pm. Please be on time when picking up your children from aftercare. The aftercare program ends promptly at 5:30 pm for Early Childhood and Grades. **\$1.00 will be charged for every minute you are late after the 5:30 pm closure time.**

## **Limited Space in Aftercare**

Both aftercare programs have limited spaces available. Early Childhood Cricket Care is FULL with 18 students and Grades Aftercare is FULL with 30 students. Because of licensing regulations, we are not able to exceed these limits. To be sure your student has a space in Aftercare, please pre-register by bringing your form to the Front Office. We cannot admit students to the program beyond the limited number and ask that you find alternate arrangements for your child when we are at capacity.

## **Aftercare Registration**

Please complete a separate form for each child. Indicate expected pick up times on each day. **Aftercare is available only if there is space available.** The aftercare rate is \$7/hour and is pro-rated by the minute for partial hours. Please be sure to sign your child out each day when picking him/her up from aftercare to ensure an accurate calculation of time in care.

The sibling rate is \$10/day max if attending aftercare on the same day.

Invoices will be emailed to you each month after services have been provided. Payments can be made online via bank account or cc, or at the main office by cash/check. Past due amounts owed to the school, such as for tuition, aftercare, instrument rentals and sports activity fees, will exclude your child from future aftercare attendance until all of your accounts are current.

## **Cancellations**

Cancellations must be made prior to 11am. Please call the main office if a student will not be using scheduled aftercare for any reason, so another student may use that space.

THANK YOU FOR COOPERATING WITH PWS IN OBSERVING THESE POLICIES.